

## **Employer Job Order Form**

Date	
Business Name	
Contact Person	
Full Address	
Phone No.	
Email	
Position Title	
No. Vacancies	
Terms	☐ Full Time ☐ Part Time ☐ Casual ☐ Term ☐ Permanent
	☐ Seasonal ☐ Student
Salary/Wage	
How to apply	
Closing Date	
Description of	
Duties	
Experience or	
Education	
Required?	
Do you have a local job shop	
account? If so,	
please provide	
information by	
email with your form.	