



JOB BOARD

LOCAL JOB OPPORTUNITIES

Steinbach

NEW JOB
LISTINGS
EVERY
WEEK!

Drafting Assistant ***Part time***

- Create building layouts and detailed drawings
- Proficient with Revit and Microsoft Office, AutoCAD

Registered Massage Therapist ***Part time***

- Registered Massage Therapist Certificate
- Passionate about the wellness industry

Production Worker ***Full time***

- Prep work, line loading, coating, packing, assembly and general duties.
- Rotating days and evenings shifts Mon- Fri with the occasional overtime.

Delivery Driver ***Part time***

- Various flexible hours available
- Must have own car with valid drivers license, plus smart phone with data
- Apply in person

Receptionist ***Part time***

- Answering phones, scheduling appointments, billing and general office duties.
- Experience in computers, high proficiency in patient care, attention to detail

Warehouse Workers ***Full time***

- Loading and unloading shipments
- Ensuring the accurate and seamless reception and processing of incoming products;
- Valid Class 5 driver's license and repetitive lifting and/or heavy lifting is required for certain positions.

Sales Development Rep ***Part time***

- Handle inbound leads, uncovering their needs, and preparing the sale for the Account Manager
- A proven track record in B2B sales is required

cerc-mb.ca

Email: cerc@cerc-mb.ca

Phone/Text: (204)-712-3200

Funding Provided by:
The Government of Canada
The Manitoba government



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Grunthal

Residential Drafting & Design Full time

- Work directly with customers during all project stages from concept to structural design.
- Experience completing residential construction drawings

Blumenort

Early Childhood Educator/Child Care Assistant

Part time

- Responsible to implement and facilitate the daily program while supporting and promoting all areas of child development
- First Aid and CPR will be required prior to commencement of employment.

Framer/Laborer Full time

- Solid work ethic and eagerness to learn
- Work is predominantly in Winnipeg, and a ride could be provided from either Steinbach or Blumenort

New Bothwell

Directional Driller Full time

- 1-2 years' experience required
- Willing to work out of Town/Province, 21 day shifts with 7 days off

Accounts Payable Clerk Full time

- Code & enter bills for accounts payable, match paperwork and print cheques.
- Knowledgeable in QuickBooks Pro accounting software.

Niverville

Loan Administrator Full time

- Perform a variety of administrative functions associated with the setup and maintenance of Consumer, Residential, Commercial and Agricultural credit files
- High School or 3 years of job-related experience or an equivalent combination of education and experience

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Rosenort

Mixer Truck Delivery Driver
Full time

- Ready to help in work around the shop
- Class 1 or 3 license with air endorsement required

Field Advisor (Agronomist +)
Part time

- Degree/Diploma in Agriculture, ideally in crop sciences
- CCA accreditation or demonstrate solid agronomic knowledge

Personal Lines/Autopac Broker
Full time

- Service customers' Autopac and Driver's Licence needs, assess risk and provide solutions
- Level 1 General Insurance License with Autopac certification or commitment to obtain upon hire

Morris

Morden

Client & Staff Coordinator
Part time

- Health Care background with/but not limited to either a Health Care Aide Certificate or Nursing background
- Responsible for the Morris Area, including Rosenort, St Jean, Emerson, Altona and surrounding areas.

Altona

Term Divisional Social Worker
Part time

- Bachelor of Social Work (BSW)
- Knowledge and understanding in the following: person-centered thinking practice, working with diversity, family systems, strengths-based service delivery, teamwork and familiarity with the education system.

St-Pierre-Jolys

Bookkeeper / Teneuse de livres
Part time

- 2-3 years of Bookkeeping Prepare
- Monthly budget reports, summarize finances and complete expense claims on time

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