

NEW JOB  
LISTINGS  
EVERY  
WEEK!



# JOB BOARD

## LOCAL JOB OPPORTUNITIES

### Steinbach

#### ***Extruder Operator***

##### ***Full time***

- Set up/operate extrusion equipment
- Reads and interprets blueprints
- Ability to safely operate machinery

#### ***Office Clerk***

- Help front office run smoothly
- Record and accept payments
- Proficient computer skills

#### ***Receptionist***

##### ***Full time***

- Strong customer service
- Grade 12 diplomas
- Experience in Microsoft Office

#### ***Settlement Facilitator***

##### ***Full time***

- Refer clients to other community services
- Provide monthly report to Director
- Provide front desk support as backup

#### ***Deli Clerk***

##### ***Full time***

- Stock shelves, slicing deli meat
- Ability to lift 50 lbs

#### ***Office Manager/Executive Assistant***

##### ***Full time***

- Oversee patient scheduling and direct patient flow
- Maintain staff compliance
- 2-3 years experience as a supervisor/manager

#### ***Sales Associate***

##### ***Part time***

- Effective communication skills
- Ability to resolve retail/customer issues
- Positive attitude, punctuality and solid work ethic

#### ***Hatchery Operations Assistant***

##### ***Part time***

- Coordination and implementation of programs
- 2 years of experience
- Proficiency with Microsoft Excel and Word Software

#### ***Parts Consultant***

##### ***Full time***

- Manage and maintain parts inventories
- Excellent communication skills
- Ability to work extended hours

#### ***Assemblers, Final Assemblers, Truck Driver/Shipper, Cabinetmakers, Electricians & Millwrights***

- Effective Communication
- Reliable
- Ability to lift up to 50 lbs

[cerc-mb.ca](http://cerc-mb.ca)

Email: [cerc@cerc-mb.ca](mailto:cerc@cerc-mb.ca)

Phone/Text: (204)-712-3200

Funding Provided by:  
The Government of Canada  
The Manitoba government

NEW JOB  
LISTINGS  
EVERY  
WEEK!



# JOB BOARD

## LOCAL JOB OPPORTUNITIES

### St. Malo

#### **Child Care Assistant**

##### **Part time**

- Two days per week
- Energetic
- Motivated

#### **Cleaning Contract**

##### **Contract**

- Disinfecting toys, shelves
- Vaccuming
- Wash windows

#### **Residential Care Worker**

- Evenings, weekends, nights
- Supervise/assist individuals with intellectual disabilities
- First Aid

### New Bothwell

#### **Pipe Layer**

##### **Full time**

- 1-2 years of experience
- Work in various weather conditions
- Lay pipe for storm or sanitary sewers

### Ile Des Chenes

#### **Arborist Apprentice**

##### **Full time**

- Physical stamina
- Ability to lift up to 80 lbs

### Blumenort

#### **Help Desk**

##### **Hourly**

- Potential of working from home
- Friendly efficient communicator
- Self motivated

### Morden

#### **Accounting Assistant**

##### **Full time**

- Process accounts payables
- Secondary education in accounting or at least 3 years experience
- Understanding Microsoft Office

### Rosenort

#### **Welder/Fabricator**

##### **Full time**

- Perform mig welding operations
- Operate basic tools
- 2 years experience welding

### Altona

#### **Experienced Carpenters**

##### **Full time**

- Previous experience in building construction
- Detail oriented
- Communication

[cerc-mb.ca](http://cerc-mb.ca)

Email: [cerc@cerc-mb.ca](mailto:cerc@cerc-mb.ca)

Phone/Text: (204)-712-3200

Funding Provided by:  
The Government of Canada  
The Manitoba government